

**AGENDA**  
**AIRPORT ADVISORY COMMITTEE MEETING**  
**January 23, 2012**  
**6:00 p.m. at City Hall**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval to purchase a new AVGAS Fuel Truck  
(Nick Harwell)
5. Pre-Application Airport Improvement Plan (AIP) Submittal  
(Don Ramdass, Passero Associates, LLC)
6. Approve Internal/External Sign Package (3 quotes attached)  
(Nick Harwell)
7. Other Business
8. Next Meeting
9. Adjournment

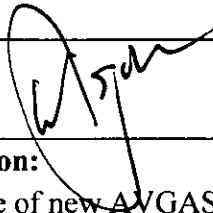
Meeting Date
1-23-2012

# City of Lake City Report to Council

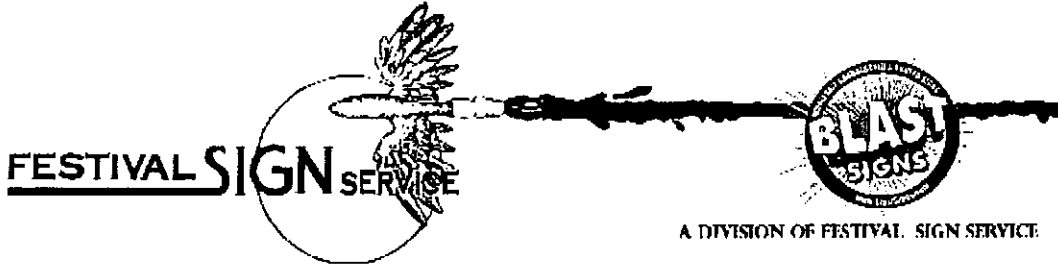
AGENDA	
Section	
Item No.	4

**SUBJECT:** Purchase of New AVGAS Fuel Truck

**DEPT. / OFFICE:** Lake City Gateway Airport

<b>Originator:</b> Nick Harwell		
<b>City Manager</b> Wendell Johnson	 <b>Department Director</b> Nick Harwell	<b>Date</b> January 18, 2012
<b>Recommended Action:</b> Approve the purchase of new AVGAS Fuel Truck.		
<b>Summary Explanation &amp; Background:</b>  The AVGAS fuel truck that currently services General Aviation aircraft continues to fail. More specifically during cold weather events. Airport personnel have gone to great lengths to maintain this truck by placing heat lamps underneath the truck carriage (which creates a safety issue) when temperatures drop in an effort to heat the lifters and establish compression for engine firing capability. During our most recent decline in temperatures the AVGAS Fuel Truck was inoperable until 11:15 a.m. in our business day. Staff has researched several alternatives to include the leasing of a new/used AVGAS Fuel Truck or the purchase of a chassis and transferring all existing equipment to the new chassis. It was determined through this research that the purchase of a new AVGAS Fuel Truck would be a more cost effective approach. With the approval to purchase a new AVGAS Fuel Truck, Lake City Gateway Airport can continue to provide AVGAS fuel to its General Aviation customers and avoid any interruption in service.		
<b>Alternatives:</b> Continue repairing the existing AVGAS Fuel Truck.		
<b>Source of Funds:</b>  440-0130-542.64 in the amount of \$60,000.00 with additional funds from prior year (i.e. reserve account)		
<b>Financial Impact:</b>  The original budgeted amount of \$60,000.00 and the estimated balance of \$30,000.00 - \$35,000.00 to be drawn from the reserve account for the purchase of a new AVGAS Fuel Truck		
<b>Exhibits Attached:</b>  None.		

#6-1



**SIGN ESTIMATE #4574**

**12/9/2011**

**Prepared For:**

City of Lake City  
205 N. Marion Avenue  
Lake City, FL 32055

Phone: 386-719-5816

Fax: 386-755-6112

Alt. Phone:

E-Mail: harwelln@lcfca.com

**Prepared By:**

Stephanie Hagstrom  
Festival Sign Service  
2101 NE 31st Ave  
Gainesville, FL 32609

Phone: 352-376-0003

Fax: 352-376-1205

Alt. Phone:

E-Mail: info@festivalsignservice.com

**Description:**

Lake City Airport Signage - Auxillary Exterior Signage and Interior Signage (v3) Amended

Quantity	Description	Each	Total	Taxable
1	<p><b>LAND SIDE WALL SIGN</b> 35" x 68" x corrugated metal, singlesided, non-illuminated, powder coated custom blue. Aluminum tubing frame painted blue.</p> <p>(1) set logo and letters - custom router cut letters 1" Black PVC with brushed aluminum laminate stud mounted to corrugated metal. Logo: Airplane, swooshes (painted). Copy: "Lake City Gateway Airport"</p> <p>Delivered and installed on wall.</p>	3443.81	\$3,443.81	
1	<p><b>AIR SIDE WALL SIGN</b> 35" x 50" x 3mm aluminum max metal, singlesided, non-illuminated, standard coated blue. Aluminum tubing frame painted blue.</p> <p>(1) set logo and letters - custom router cut letters 1" Black PVC with brushed aluminum laminate stud mounted to Max Metal. Logo: Airplane, swooshes (painted). Copy: "Lake City Gateway Airport" "Elevation 200"</p> <p>Delivered and installed on wall.</p>	3107.61	\$3,107.61	
1	<p><b>BRONZE PLAQUE</b> (1) 12" x 12" bronze plaque with full color giclee panel of city logo.</p> <p>Delivered and installed on wall.</p>	641.90	\$641.90	

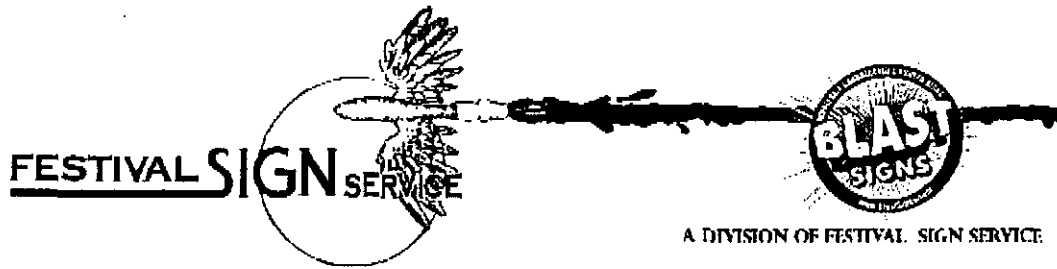


A DIVISION OF FESTIVAL SIGN SERVICE

**SIGN ESTIMATE #4574**

**12/9/2011**

<p>1 Interior Identification Signs - List below          1/8" clear non-glare acrylic backpainted (1) standard color #72 Navy Blue.          Copy raised (1) standard color white with braille. Mount Tape per ADA specifications          (20) Room signs 4" x 6"          (4) Bathroom Signs with symbols 8" x 6"</p>	1375.00	\$1,375.00
<p>Delivered and installed.</p>		
<p>PUBLIC AREA          Mens Room with symbol          Womens Room with symbol          No Re-entry          Ice Machine          Pilot's Lounge          Flight Planning          Shower          Storage x 2          Conference Room x2          Lounge          After Hours Exit (with left arrow)          STAFF AREA          Office x 2          Conference Room x 2          Mens Room w/symbol          Womens Room w/symbol          Janitorial          Break Room          Storage          Airport Director          Staff Only x 2</p>		
<p>1 Tower Sign          48" x 48" x 3mm aluminum max metal, singlesided, non-illuminated, powder coated blue.           (1) letter - custom router cut letter "G" and "airplane" - 1" Black PVC with brushed aluminum laminate and three painted swooshes - mounted to max metal.</p>	439.43	\$439.43
<p>Delivered and installed on wall.</p>		
<p>1 12" x 18" x .080 aluminum non-reflective, singlefaced, radius corners, (2) holes, 1 standard vinyl color blue reverse cut white copy "After Hours Access" with left arrow</p>	62.20	\$62.20
<p>Installed on wall</p>		
<p>1 Window Graphics - cut, weed, transfer tape, install on location.          "After Hours Access" and "Authorized Personnel Only"</p>	37.50	\$37.50
<p>2 3" x 8" Blue background white vinyl copy - aluminum composit          "Mechanical Room" attached with industrial adhesives.</p>	24.17	\$48.34
<p>1 Graphic Dept. charges</p>	1415.00	\$1,415.00



**SIGN ESTIMATE #4574**

**12/9/2011**

1	Main Sign - Original Engineering Drawings	375.00	\$375.00
		Subtotal	\$10,945.79
		<b>Total</b>	<b>\$10,945.79</b>

**Terms:**

This estimate good for 30 days. 50% deposit due on signing, 50% due upon completion.

**By my signature, I authorize work to begin and agree to pay the final invoice in full according to the terms on this agreement.**

Signed by	Date	Amt. Paid Today
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A DIVISION OF FESTIVAL SIGN SERVICE

**SIGN ESTIMATE #4574**

**9/20/2011**

**Prepared For:**

City of Lake City  
 Gary Miner  
 13453 N. Main St., Suite 106  
 Jacksonville, FL 32218

Phone: 904-757-6106 Fax: 904-757-6107  
 Alt. Phone: 352-246-4399  
 E-Mail: gminer@passero.com; gvmnr10@gmail.com

**Prepared By:**

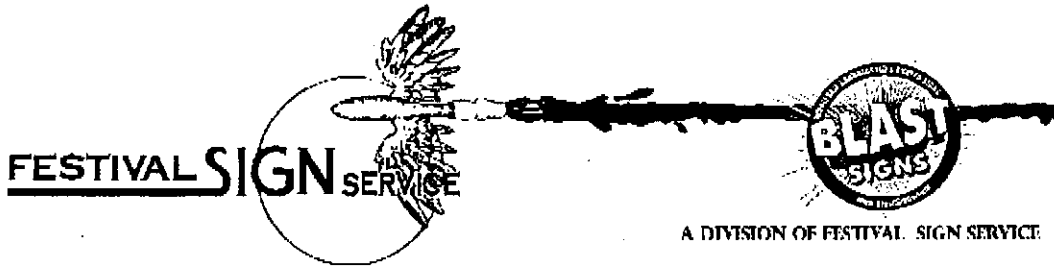
Stephanie Hagstrom  
 Festival Sign Service  
 2101 NE 31st Ave  
 Gainesville, FL 32609

Phone: 352-376-0003 Fax: 352-376-1205  
 Alt. Phone:  
 E-Mail: info@festivalsignservice.com

**Description:**

Lake City Airport Signage - Auxiliary Exterior Signage and Interior Signage (v2)

Quantity	Description	Each	Total	Taxable
1	<p><b>LAND SIDE GLASS SIGN</b>            32" x 68" x 1/4" tempered glass glazed with blue, mounted in clear anodized aluminum frame with 4" x 4" x 7.5' aluminum tubing posts, singlesided, non-illuminated with clear corrugated back panels.</p> <p>(1) set logo and letters - custom router cut letters 1" Black PVC with brushed aluminum laminate glued to glass with industrial adhesive.            Logo: Airplane, swooshes. Copy: "Lake City Gateway Airport"</p> <p>Delivered and installed, posts in cement.</p>	3999.81	\$3,999.81	
1	<p><b>AIR SIDE SIGN</b>            24" x 36" x 22mm corrugated aluminum panels powder coated blue, mounted in clear anodized aluminum frame with 4" x 4" x 7.5' aluminum tubing posts, singlesided, non-illuminated.</p> <p>(1) set logo and letters - custom router cut letters 1" Black PVC with brushed aluminum laminate affixed with studs. Copy: Lake City Gateway Airport Elev. 200'</p> <p>Delivered and installed, posts in cement.</p>	3079.32	\$3,079.32	
1	<p><b>FLAG POLE SIGN</b>            24" x 48" x 22mm corrugated aluminum panels powder coated blue, mounted in clear anodized aluminum frame with 4" x 4" x 7.5' aluminum tubing posts, singlesided, non-illuminated.</p> <p>(1) 12" x 12" bronze plaque with full color giclee panel of city logo</p> <p>Delivered and installed, posts in cement.</p>	2487.90	\$2,487.90	



**SIGN ESTIMATE #4574**

**9/20/2011**

1	(24) Interior Identification Signs - per sign list and key list provided (8 bathroom signs on Mandese order)	1373.60	\$1,373.60
	Room name signs - 4" x 6" x 1/8" clear non-glare acrylic backpainted (1) standard color blue. Copy and lines raised (1) standard color white with braille. Mount Tape.		
	Standard color: #72 Navy Blue with White Copy		
	Delivered and installed.		
5	(3) 150 watt high pressure sodium flood lamps (1 each sign) (2) 250 watt high pressure sodium flood lamps (2 for main monument)	255.00	\$1,275.00
	Installation by customer.		
7	Graphic Dept. charges - final invoice will include actual hours spent on graphic elements of this project.	65.00	\$455.00
1	Sign Permits - Sign permits at cost plus processing fees.	325.00	\$325.00
1	Engineering Drawing - Engineering costs plus processing fees.	375.00	\$375.00
1	-Drawings used for this quote have not been reviewed by an Engineer. Price may change following engineering specifications -FSS to call 811 dig before digging -No on-site inspection has been obtained for installation location. Installation area must be clear of obstructions. Installation is assumed into soil with no obstructions underground. If installation location includes rocks, hard clay, cement or asphalt that impede the installation process, additional labor hours will be charged at \$65 an hour.	0.00	\$0.00
1	Electrical hook up by contractor	0.00	\$0.00
1	Main Sign Design and Graphic Charges - Change of Logo design. Permitting and Engineering for main sign	960.00	\$960.00
		<b>Subtotal</b>	<b>\$14,330.63</b>
		<b>Total</b>	<b>\$14,330.63</b>

**Terms:**

By my signature, I authorize work to begin and agree to pay the final invoice in full according to the terms on this agreement.

Signed by	Date	Amt. Paid Today
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To: City of Lake City  
205 N. Marion Avenue  
Lake City, FL 32055

## Lake City Airport Project Estimate

Sign #1 – Land Side - \$4,300

32" x 68" blue glazed glass, aluminum frame, aluminum posts, singlesided with clear corrugated aluminum. Letters 1" black PVC, aluminum laminate "Lake City Gateway Airport, logo and airplane". Installed.

Sign #2 – Air Side - \$3,300

24" x 36" corrugated aluminum powder coated, aluminum frame, aluminum posts, singlesided. Letters 1" black PVC, aluminum laminate "Lake City Gateway Airport Elev. 200'". Installed.

Sign #3 – Flag Pole - \$3,000

24" x 48" corrugated aluminum powder coated, aluminum frame, aluminum posts, singlesided. Plaque 12" x 12" bronze full color giclee. Installed.

Interior Signage - \$1,500

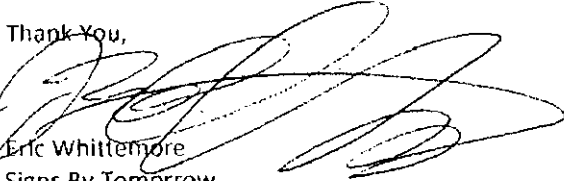
(24) 4" x 6" clear acrylic painted blue, raised letters and Braille. Installed.

Miscellaneous

Graphic charges, permits, engineering - \$1,200

Spot lights (5) - \$1300 (electrical hook up by others)

Thank You,



Eric Whittemore  
Signs By Tomorrow  
210 NW 10<sup>th</sup> Ave.  
Gainesville, FL 32601



# 6-3



# ESTIMATE

1611 South Main Street  
Gainesville, Florida 32601  
Ph. (352) 377-2322 Fax (352) 377-4249  
email: info@jeffcoatsigns.com

Please look over this estimate and any  
accompanying sketches and fax back signed  
copy of each to show your approval

To: City of Lake City  
205 N. Marion Avenue  
Lake City, FL 32055

10/24/2011

All estimates valid for 30 days

		ESTIMATE NO.	6152
DESCRIPTION	QTY	COST	TOTAL
Land Side Post Sign - 32" x 68" blue glazed glass, aluminum clear anodized frame, aluminum posts 7.5', singlesided with clear corrugated aluminum substrate. Letters 1" black PVC, brushed aluminum laminate "Lake City Gateway Airport, logo and airplane". Installed.	1	4,400.00	4,400.00T
Air Side - 24" x 36" corrugated aluminum powder coated blue, aluminum clear anodized frame, aluminum posts, singlesided. Letters 1" black PVC, aluminum laminate "Lake City Gateway Airport Elev. 200". Installed	1	3,360.00	3,360.00T
Flag Pole - 24" x 48" corrugated aluminum powder coated blue, aluminum clear anodized frame, aluminum posts, singlesided. Plaque 12" x 12" bronze full color giclee. Installed.	1	2,600.00	2,600.00T
Interior Signage - (24) clear acrylic, back painted blue, raised letters and Braille white. Installed.	1	1,480.00	1,480.00T
Graphic charges, permits, engineering - \$1,200	1	1,200.00	1,200.00T
Spot lights (5) - (electrical hook up by contractor)	1	1,300.00	1,300.00T
Sales Tax - 6.25%		6.25%	896.25
		<b>TOTAL</b>	<b>\$15,236.25</b>

All work 50% down, balance due upon completion. The undersigned hereby accepts the above offer and agrees to the terms, conditions, prices, and payment(s) so specified for services, labor and material to be furnished, with the intent to be legally bound. The contract price is secured by a construction lien. A 1.5% service charge per month will be added to past due accounts.

SIGNATURE \_\_\_\_\_

Deposit Amount
Check Number
Date Received

## **Michele Greene**

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**From:** Joyce Bruner  
**Sent:** Thursday, January 19, 2012 10:17 AM  
**To:** Audrey Sikes; Dentis Inman; Don Ramdass (DRamdass@passero.com); don weiffenbach; Gary Noland ; George Ward; Gordon Jackson (gjackson@lakecityreporter.com); Grayson Cason; Herbert F Darby; Jake Hill; James Pearce ; john stanford; karl burkhardt; Michele Greene; Nick Harwell; Purchasing (Department); Radio Kuka (radiokuva@aol.com); Robert Bridges; Roland Luster (rolandjr.luster@dot.state.fl.us); Stephen Witt; Stew Lilker (StewLilker@ColumbiaCountyObserver.com); todd wilson; Tommy (tommy@965wjtk.com); Wendell Johnson; William Schretzman; Zack Mears  
**Subject:** Airport Advisory Committee Meeting

### **NOTICE OF MEETING**

An Airport Advisory Committee Meeting is scheduled for Monday, January 23, 2012 at 6:00 p.m. in the Council Chambers at City Hall. An agenda will be sent out prior to the meeting. Thank you.

Joyce Bruner  
Executive Assistant

**Office of the City Manager**  
City of Lake City  
205 North Marion Avenue  
Lake City, FL 32055  
Phone: 386-719-5768  
Fax: 386-752-4896  
Email: [brunerj@lcfla.com](mailto:brunerj@lcfla.com)