# PAUL DYAL



#### SUMMARY OF QUALIFICATIONS

An accomplished professional with a wide-ranging background in leadership. Over thirty years' experience working with state, federal, and local government agencies to get projects completed. I have a thorough understanding of the bureaucracy of different agencies that consist of over eleven years working strictly in municipal government and twenty-four years' experience working in the utility and construction industry. Dedicated leader who performs well in different environments. Adept at managing all phases of project life cycle, from needs assessment through implementation. Hired, trained and was the leader of hundreds of employees during my career. Work well under pressure, on my own, or as part of a team. Hard worker, adaptable, quick learner, and ability to assume responsibility. Perform effectively despite sudden deadlines and changing priorities. Excellent record of dependability and reliability.

#### PROFESSIONAL EXPERIENCE

January 2023-Present City of Lake City City Manager/

Lake City, FL

#### **Executive Director of Utilities**

- Responsible for all City Departments: Police, Fire, Utilities, Finance, Human • Resources, Procurement, Public Works, Information Technology, Growth Management, Community Development, Airport, and Customer Service.
- Daily communication to Management, Council, and Public on City issues.
- Budget preparation and goals for the fiscal year for all departments. •
- Developed and implemented organizational goals, policies, and procedures. •
- Prepared reports related to public policy, federal, and state governmental issues. •
- Leader to 200+ dedicated personnel. •
- Review and administer disciplinary action.
- Administer \$70 million budget. •

#### December 2021-December 2022 City of Lake City Lake City, FL Interim City Manager/

#### **Executive Director of Utilities**

- Responsible for all City Departments: Police, Fire, Utilities, Finance, Human • Resources, Procurement, Public Works, Information Technology, Growth Management, Community Development, Airport, and Customer Service.
- Daily communication to Management, Council, and Public on City issues. •
- Budget preparation and goals for the fiscal year for all departments. •
- Developed and implemented organizational goals, policies, and procedures. •
- Prepared reports related to public policy, federal, and state governmental issues. •
- Leader to 200+ dedicated personnel. •
- Review and administer disciplinary action.

• Administer \$60 million budget.

#### Lake City, FL

# 2018-Present City of Lake City *Executive Director of Utilities*

- Responsible for all City Utility activities and personnel issues.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$20 million budget.
- Liaison for citizens and city government.
- Building community relationships.
- Responsible for writing policies and procedures.
- Budget negotiations
- Grant Writing and submission.
- Grant Manager for \$5,000,000 grant for sewer expansion.
- Grant Manager for \$1,800,000 grant for wetland expansion.
- Grant Manager for \$1,000,000 grant for Effluent disposal.
- Grant Manager for \$200,000 grant for sewer capacity study.
- Increased economic development by working with our county leaders to expand utility services.
- Leader to 90 employees.

### 2017-2018 City of Lake City Lake City, FL

#### Assistant City Manager- Utilities and Public Works

- Responsible for all day-to-day city utility/public works operations.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$30 million budget.
- Building community relationships.
- Increased economic development by working with our county leaders to expand utility services.
- Land use initiatives for annexation to increase size of the city.
- Repair deteriorating infrastructure.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 120 employees.
- Contract/Grant submissions and budget negotiations.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city's Public Access Reuse System.
- Oversite of a new \$5,000,000 Spray Field to Wetland conversion.

### 2015-2017 City of Lake City

#### Lake City, FL

#### Executive Director of Utilities

- Responsible for all day-to-day city utility activities.
- Honest communication to Management, Council, and Public on City issues.
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- Administer \$20 million budget.
- Building community relationships.
- Increased economic development by working with our county leaders to expand utility services.
- Land use initiatives for annexation to increase size of the city.
- Repair deteriorating infrastructure.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city's Public Access Reuse System.
- Oversite of a new \$5,000,000 Spray Field to Wetland conversion.
- Responsible for \$6,000,000 in ongoing repairs to the city's current Water Reclamation Facility.
- Submitted and awarded \$2,700,000 grant for sewer expansion.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 90 employees.
- Contract/Grant submissions and budget negotiations.

## 2014-2015 City of Lake City

#### Assistant Executive Director of Utilities

- Responsible for all day-to-day city utility activities.
- Honest communication to Management, Council, and Public on City issues.

Lake City, FL

Lake City, FL

- Responsible for all personnel issues.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 90 employees
- Contract/Grant submissions and budget negotiations.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city's Public Access Reuse System.
- Oversite of a new \$5,000,000 Spray Field to Wetland conversion.

#### 2012-2014 City of Lake City GIS / CAD Tech. / Crew Leader

- Collect GIS data on city assets.
- Update GIS address, zoning, land use, city limit boundary, political, and utility databases.
- Maintained and updated local, state, and congressional district lines.
- Maintained and updated fire and police dispatch 911 databases.
- Maintained National Census data.
- Annexations and other city acquired property changes.
- Created engineering drawings for city projects.
- Easements, permitting, and subordination submissions on behalf of the city.

- Collect and assimilate data for grant submissions.
- Attended Council and various city committee meetings to give updates.

#### 1999-2012 Comm Tech. Inc. / P.E.A. Inc. Gainesville, FL

#### **Project Manager / Engineering and Design**

- Project management design to stakeholder acceptance.
- Liaison for local, state, and federal agencies.
- Reviewed engineering practices for clients.
- Ensured company rules and regulations were followed.
- Budget preparation.
- Coordinated with stakeholders to understand their needs and troubleshoot problems.
- Maintained company standards and quality/quantity of work.
- Designed, inspected, and managed utility, cable, and pipeline projects.
- Designed specs for buildings and underground vaults.
- Designed right-of-way, permit, construction, and as-built drawings.
- Compiled GPS, GIS, State Plane and coordinate data for projects.
- Coordinated with federal, state, and local agencies to resolve any problems that pertain to permitting, design, placement, R/W, or acquisition issues.

#### EDUCATION

2016	Florida State University	Tallahassee, FL
•	Certified Public Manager	
•	Certified Supervisory Manager	
2016	Columbia Southern University	Orange Beach, AL
•	B.S. Business Administration	
•	Graduated Summa Cum Laude	
2005	Lake City Community College	Lake City, FL
•	A.A. Liberal Arts and Science Degree	
•	Graduated Magna Cum Laude	
2004	Lake City Community College	Lake City, FL
•	A.A.S. Business Administration and Management	
•	Graduated Magna Cum Laude	
1999	Lake City Community College	Lake City, FL
•	Computer Drafting II (Certificate)	
1998	Lake City Community College	Lake City, FL
•	Computer Drafting (Certificate)	

#### SELECTED AWARDS/HONORS/MEMBERSHIPS

- Member Phi Theta Kappa Honor Society
- Member of Who's Who Among College Students
- 2004 Business Student of the year
- Valedictorian 2004 Spring Graduating Business class
- 2014 Dale Carnegie Highest Achievement Award Winner

#### INTERESTS

Spending time with family, church activities, scouts, gardening, working in the yard, and learning new software applications.

#### TIPS

My management style is collaborative and one that bolsters of a Team Leader/Facilitator. I believe in being visible to my team and keeping my employer informed with information they need to hear so that they can make sound decisions. I strive to learn something with each new task assigned and I am open to new ideas that make my job more productive. I pride myself on being a good listener who values and solicits ideas and feedback from others. My background includes budget management and administrative supervision within the public and private business sector. This gives me a unique understanding of public and private ways and has given me a better understanding of my interactions with both.