

PUBLIC WORKS PROJECT PRIORITIZATION POLICY

PURPOSE

To develop a fair and reasonable method for determining priorities for projects to be completed by the Columbia County Public Works Department.

1. The Board of County Commissioners tasks ~~county staff (engineer, county manager,~~ public works director to submit a list of projects in order of recommended priority at least annually by **April 1 of each fiscal year** for Board of County Commissioners approval.
 - a. **Projects will be delineated between FDOT funded projects and County funded projects.**
 - b. **FDOT projects will be submitted to FDOT in February of the County fiscal year to be considered for the time period beginning three (3) years ahead. Projects are awarded in July which is the beginning of the FDOT fiscal year with start dates of three (3) years out.**
2. The priority list of projects may or may not be funded depending upon the amount of county funds allocated.
3. ~~The priority list of projects shall be reviewed annually by the Board of County Commissioners, or sooner if needed and~~ **The** priority list is subject to change if deemed appropriate by the Board of County Commissioners.
4. **Resurfacing projects will take priority over new construction projects.**
5. **If right-of-way acquisition is required for any project the Right-Of-Way Acquisition Guidelines approved by the Board of County Commissioners May, 2015 will be adhered to.**
6. In tasking ~~county staff~~ **the Public Works Director** to submit a listing of ~~Public Works~~ projects in order of priority, the Board of County Commissioners directs that the following criteria be considered:
 - a. ~~Projects that eliminate human suffering (i.e. elimination of a flood threat) shall have the highest priority.~~
 - b. ~~Resurfacing projects, if necessary to save the county investment, shall establish priority over new construction.~~
 - c. ~~New construction shall consider the average daily traffic, number of residential homes per road mile, the classification of the road (local or collector), whether the~~

- ~~road or street is a through street or dead end, current maintenance requirements and whether the road serves any special area (boat ramp, part, etc.)~~
- a. Complaints—number of work orders/daily work entries. A list of the top ten highest number of work units performed per road from each district covering a three (3) year period to be formulated.
 - b. Physical inspection performed to determine method of construction needed (LR, MR, WRR, NC) and estimated cost.
 1. Right-of-way widths needed
 2. Safety and accident history
 3. Traffic volumes—data collected from traffic counters
 4. Accessibility of emergency vehicles
 5. Number of residents affected
 - c. Determination made of possible funding source and requirements. (FDOT programs, county funded, grants, etc.)
 - d. Match dollars needed.
 - e. Classification of road on list (arterial, major/minor collector, local.)
 - f. Requests from Commissioners
 - g. Final list prepared by Public Works Director to be submitted to Board of County Commissioners for approval during budget workshops each fiscal year.
7. To the greatest extent possible, each County Commission district shall have at least one project in the rotation.
- ~~8. Projects funded through District Discretionary Funds (Special Projects) which require the assets and resources of the Columbia County Public Works Department are subject to this policy and such projects shall be added to the priority listing.~~